



For the Lord is good and His love  
endures for ever; his faithfulness  
continues through all generations  
Psalm 100:5

## Annual Report and Financial Statements

for the parish of Ashford Hill with Headley

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For the year ended 31st December 2018

## Administrative information

The parish of Ashford Hill with Headley is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Rev Ben Read is the incumbent.

Ashford Hill with Headley Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

There are two parish churches – St Peter’s Headley in Newbury Road, Headley and St Paul’s Ashford Hill. The correspondence address is The Vicarage, Fox’s Lane, Kingsclere, Newbury.

The membership of the PCC during 2018 was as follows.

Vicar	Rev. Ben Read
Churchwarden	Penny Stewart (H) David Fowler (AH) – from April 2017
Deanery Synod member	Alison Goodyer (to April 2018) David Hunt (April 2017 to July 2018)
Elected Members (9)	Rachel Chamings (from Apr 16) Susie Sainsbury (from Apr 18) Colin Scott-Malden (from Apr 16) Terry Richardson (from Apr 16) Vanessa Martin (from Apr 16) Jane Loveless (from Apr 17) Patrick Taylor (from Nov 18)
Secretary	Emma Rivers (non-voting member)

## Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. Members are elected for a 3 year term. All regular worshippers are encouraged to register on the Electoral Roll and stand for election to the PCC.

## Officers of the PCC

Chair: Rev Ben Read

Safeguarding Officer: Emma Rivers

Treasurer: Colin Scott-Malden

Electoral Roll Officer: Rachel Chamings

Secretary: Emma Rivers – Benefice Administrator (non-voting)

Certain tasks are delegated to sub-Committees as follows:

**Fete Committee**

**Finance Committee**

### **Objectives**

The Ashford Hill with Headley PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the parish churches and their churchyards.

### **Annual report of PCC**

The PCC met 4 times during the year in addition to a brief meeting following the Annual Meeting to elect officers. The average level of attendance was 77%.

During the year, the PCC:

- Supported initiatives for children and young people in the benefice including the Bus of Hope and “Here comes the sun” – a holiday club for 5-11 year olds.
- Ran social and fundraising events such as concerts, “new to you” sale and a plant sale
- Commemorated the centenary of World War I
- Purchased storage cupboards for St Paul’s
- Completed repair work on the spire at St Paul’s
- Carried out maintenance and improvements to both St Pauls and St Peter’s churches
- Increased the Administrator’s hours
- Discussed roles that have traditionally been done voluntarily but which volunteers cannot be found for and the way forward.
- Agreed to hold 8am Communion Services in St Peter’s over the winter months

This report was adopted by the PCC at its meeting on 11<sup>th</sup> March 2019



Signed: Rev Ben Read (Chair)

**Ashford Hill with Headley Financial Statement for year ended  
31'st December 2018**

<b><u>Income</u></b>	<b>2017</b>	<b>2018</b>
<b>Income from Donors</b>		
Planned giving	28660	27657
Income tax recovered	8664	10683
Non Gift Aid	1100	1511
Collection and other giving	3167	209
Sundry donations	3153	1572
<b>Income from Activities</b>		
Fete Gross	6937	-100
That's Entertainment		659
Jumble Sale		
Fundraising	11833	12742
Hire of church	50	126
Magazine	6612	8017
Parochial fees retained for PCC	5172	6344
Grant from Ashford Hill PC		
<b>Income from Investments</b>		
Interest on unrestricted funds	90	159
Interest on restricted funds		
Interest on McSwiney fund	46	82
Payments received for Diocese	2117	1720
<b><u>Total Receipts</u></b>	<b>77601</b>	<b>71380</b>

<u>Payments</u>	2017	2018
<b>Church Activities</b>		
Diocesan Parish share	38892	21884
Incumbent expenses, inc. secretary	5176	10482 Shared with Kingsclere
Assistant Clergy expenses	139	241
Church running expenses, electricity, insurance	6427	6138
Church Maintenance: organ tuning, fire inspection	2324	2041
Support costs	80	
Churchyard maintenance: tree & grass cutting	631	6783
Magazine printing	5290	5430
Salaries/Honorariums:Verger, organist	1830	1700
Hire of Church		17
Screen for Ashford Hill	157	55
Payments to Diocese	1616	2236
Church Administration costs	749	212
Architect fees	1442	
Capital expenditure	10862	10757
VAT reclaimed on Capital expenditure	-15618	
Remembrance Day	487	486
Other Giving	600	
<b>Total Payments</b>	<b>61081</b>	<b>68461</b>
<b>Total Receipts</b>	<b>77601</b>	<b>71380</b>
<b>Excess of receipts over payments</b>	<b>16520</b>	<b>2919</b>
Balances at beginning of the year	96442	112962
Excess of receipts over payments	16520	2919
Creditors Previous year (unpresented cheques)		
Debtors Previous Year		
Creditors (unpresented cheques)		
Debtors (uncleared deposit)		
<b><u>Total Funds</u></b>	<u>112962</u>	<u>115880</u>

Calculated figure

Notes: Clergy expenses includes telephone, postage, stationery, transport, secretarial assistance office equipment, maintenance of robes, hospitality, provision of locum tenens and visiting speakers

Some expenses are shared with Kingsclere.

Figures are rounded to nearest £1

## **Bank Accounts**

	Balances as at 31-12-2017	Interest 2018	Balances as at 31-12-2018	
Deposit Account	32094	159	32253.69	
McSwiney Bequest account	16411	82	16492.64	
Current Account	64456		67134.11	
<b>Totals</b>	<b>112962</b>		<b>115880</b>	Actual figures

**INDEPENDENT EXAMINER'S REPORT**  
**TO**  
**THE PCC OF ASHFORD HILL WITH HEADLEY**

I report on the accounts for the year ended 31<sup>st</sup> December 2018 which are set out on pages

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *R. Hopes*.....  
R. Hopes, FCA

Dated *15/4/19*.....

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