

"And we know that in all things God works for the good of those who love him, who have been called according to his purpose." **Romans 8:28**



Annual Report and Financial Statements

for the parish of Ashford Hill with Headley



For the year ended 31st December 2021

Administrative information

The parish of Ashford Hill with Headley is one of two parishes which together make up the United Benefice of Kingsclere and Ashford Hill with Headley, within the Diocese of Winchester, within the Church of England. Rev Ben Read was the incumbent up until March 2022.

Ashford Hill with Headley Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

There are two parish churches – St Peter’s Headley in Newbury Road, Headley and St Paul’s Ashford Hill. The correspondence address is The Vicarage, Fox’s Lane, Kingsclere, Newbury, RG20 5SL

The membership of the PCC during 2021 was as follows.

Vicar	Rev. Ben Read
Churchwarden	Penny Stewart (H) Patrick Taylor (AH)
LLM	Bryony White
Deanery Synod	Vacant
Elected Members (6)	Rachel Chamings (from Apr 19) Colin Scott-Malden (from Apr 19) Terry Richardson (from Apr 19) Jane Loveless (from Oct 20) Lorraine Cusworth (from Apr 19)
Secretary	Emma Rivers (non-voting member)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. Members are elected for a 3 year term. All regular worshippers are encouraged to register on the Electoral Roll and stand for election to the PCC.

Officers of the PCC

Chair: Rev Ben Read

Treasurer: Colin Scott-Malden

Safeguarding Officer: Emma Rivers

Electoral Roll Officer: Rachel Chamings

Secretary: Emma Rivers - Benefice Administrator (non-voting)

Objectives

The Ashford Hill with Headley PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the parish churches and their churchyards. Our benefice vision is defined as: "Follow Jesus, Love God's Family, Bless Others". Our Mission Action Plan was developed from this and the actions we plan to take over the next 3-5 years are all focused on how we can improve the way we Follow Jesus, Love God's family and Bless others.

Annual report of PCC

The PCC met 6 times during the year. Three meetings were held in person, and three via video-conferencing due to the covid-19 pandemic and the national regulations in place at the time. The average level of attendance was 78%.

During the year, the PCC:

- Supported Ben during a period of sick-leave and return to work.
- Risk-Assessed and managed the return to gathered worship following lockdown
- Supported a Christianity Explored Course held on Zoom
- Paid our Common Mission Fund in full for 2021.
- Supported work on the village magazine, the production and distribution of which continued all throughout the pandemic.
- Received reports and ensured Safeguarding measures were reviewed throughout the year.
- Kept both St Pauls and St Peters buildings maintained with work to the fabric of the churches, as well as beginning work on new fencing at St Peter's following a generous gift in the will of a parishioner.
- Supported successful Christmas services and events in the parish

Safeguarding

Throughout the year the PCC have complied with their duty to have due regard to the House of Bishops' Safeguarding Policy & Practice Guidance. This report was adopted by the PCC 14th March 2021



Signed: Penny Stewart & Patrick Taylor (Churchwardens)

INDEPENDENT EXAMINER'S REPORT
TO
THE PCC OF ASHFORD HILL WITH HEADLEY

I report on the accounts for the year ended 31st December 2021 which are set out on pages

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 
R. Hopes, FCA

Dated 26/3/22

Bell House, Ashford Hill, Thatcham, Berks. RG19 8BB

Financial Statement year end 2021

<u>Income</u>	2020	2021
Income from Donors		
Planned giving	25632	19690
Income tax recovered	6605	13611 See note ***
Non Gift Aid	2598	4113
Collection and other giving (GASDS)	1349	2678
Sundry donations	4900	3021
Income from Activities		
Fete	0	0
Concerts	0	0
Legacies		15000
Fundraising		
Hire of church	422	
Magazine	6525	7833
Parochial fees retained for PCC	4162	4313
VAT reclaimed on Capital expenditure		
Grant from Ashford Hill PC		
Income from Investments		
Interest on unrestricted funds	140	15
Interest on restricted funds		
Interest on McSwiney fund	72	7
Payments received for Diocese	810	608
<u>Total Receipts</u>	53216	0 70889

Financial Statement year end 2021

<u>Payments</u>	2020	2021
Church Activities		
Diocesan Parish share	23907	20808
Incumbent expenses, inc. secretary	9660	9869
Assistant Clergy expenses	28	
Church running expenses, electricity, insurance	8436	5628
Church Maintenance: organ tuning, fire inspection	887	102
Support costs		
Churchyard maintenance: tree & grass cutting	2361	2142
Magazine printing	9506	8920
Salaries/Honorariums:Verger, organist	820	1060
Training course		60
Payments to Diocese	1134	1562
Church Administration costs		1140
Architect fees	70	70
Capital expenditure		
Remembrance Day		
Other Giving	281	200
Total Payments	57089	51562
Total Receipts	53216	70889
Excess of receipts over payments	<u>-3873</u>	<u>19328</u>
Balances at beginning of the year	Total Funds	114365
Excess of receipts over payments	-3873	19328 ***
Creditors Previous year (unpresented cheques)		
Debtors Previous Year		247
Creditors (unpresented cheques)	-247	
Debtors (uncleared deposit)		
<u>Total Funds</u>	<u>-4120</u>	<u>0</u> <u>133940</u>

Financial Statement year end 2021

Bank Accounts

	Balances as at 31-12-2020	Interest	Balances as at 31-12-2021
Deposit Account	32634	15	32649
McSwiney Bequest account	16687	7	16695
Current Account	65044		84597
Totals	114365	22	133940

Notes: Clergy expenses includes telephone, postage, stationery, transport, secretarial assistance office equipment, maintenance of robes, hospitality, provision of locum tenens and visiting speakers

*** This figure includes donations/legacies of £15000 and a tax reclaim overpayment of £6564

Some expenses are shared with Kingsclere.

Figures are rounded to nearest £1